

House Team Member
Job Description & Personal Specification

Overview

Centre:	King's Park Conference and Sports Centre
Position:	House Team Member
Reporting to:	House Team Supervisor Hospitality Manager
Hours:	10-16 Hours (including occasional weekends and Bank Holidays)
Role Type:	Permanent, Part Time
Overall Purpose:	To assist with the smooth running of the housekeeping duties across the site offering consistent high levels of service.

Job Description

- To provide daily cleaning across the site.
- Areas of work will include cleaning toilets/showers changing rooms and public areas.
- Ensuring that cleanliness of the centre and site facilities are maintained.
- Cleaning of the bedrooms following the departure of guests. Tasks include changing beds, hovering, dusting, replenish of hospitality facilities. Bathroom cleaning include toilets, bath shower sinks mopping floors and replenishing soap toilet plastic cups.
- Assisting with the cleaning of the conference and seminar rooms including the background cleaning to maintain the high standard of cleanliness within the centres.
- Working in the in-house laundry.
- Removal of housekeeping rubbish to non-recycling and recycling bins.
- This list is not exhaustive.

This job description dates from March 2025 and may be subject to review at any time as deemed necessary.

Personal Specification

Attributes	Essential	Desirable
Skills	<ul style="list-style-type: none"> Ability to prioritise and work to an allocated timescale. 	<ul style="list-style-type: none"> Work using own initiative
Experience	<ul style="list-style-type: none"> Experience in the areas of cleaning would be an advantage but training will be provided on the job. 	
Education/ Qualifications	<ul style="list-style-type: none"> Experience in hospitality 	
Other	<ul style="list-style-type: none"> Ability to work in a team and on your own. 	<ul style="list-style-type: none"> Punctual and reliable